

Vessel Orientation and Safety for Scientific Crew and Contractors

Welcome to this TDI-Brooks vessel. We hope that your time aboard this vessel is productive and comfortable. The following information is needed to assure that you are familiar with this vessel and the Health, Safety, and Environmental (HSE) policies of TDI-Brooks. Each new person joining the crew will be given a tour of the vessel and an overview of HSE policies. TDI-Brooks is committed to providing its employees, contractors, clients, and visitors a safe environment in which to work.

Contacts

The following individuals may be contacted should you have any questions or issues with this vessel or the HSE policies of TDI-Brooks.

- Vessel Master _____
- Vessel HSE Officer/ First Mate _____
- Party Chief _____
- Ship Security Officer _____
- TDI-Brooks HSE Manager Dr. James Howell
- TDI-Brooks President Dr. James Brooks
- TDI-Brooks Operations/DPA Mr. Pete Tatro
- Port Engineer Mr. Charlie Emerson

Vessel Tour

The following items will be reviewed during your vessel tour:

- | | <u>Initials of crewman</u> |
|--|----------------------------|
| A. Explanation of station bill and posted location | A. _____ |
| B. Location and explanation of muster area | B. _____ |
| C. Explanation of general alarm signals | C. _____ |
| D. Explanation of types and frequency of drills | D. _____ |
| 1. Abandon Ship | 1. _____ |
| 2. Fire | 2. _____ |
| 3. Man Over Board | 3. _____ |
| 4. Emergency Response | 4. _____ |
| E. Where and how to proceed to assigned station for drills | E. _____ |
| F. Location and use of primary life-saving equipment | F. _____ |
| 1. Lifeboats | 1. _____ |
| 2. Rescue Vessel | 2. _____ |
| G. Location and use of secondary life-saving equipment | G. _____ |
| 1. Life-jackets | 1. _____ |
| 2. Immersion Suits | 2. _____ |
| 3. Ring Life buoys | 3. _____ |
| 4. Work Vests | 4. _____ |
| 5. Life Lines | 5. _____ |
| H. Location and use of personal protective equipment (PPE) | H. _____ |
| I. Tour berthing areas | I. _____ |
| J. Tour common Areas | J. _____ |
| 1. Galley | 1. _____ |

- 2. Heads
- 3. Lounge area
- 4. Laboratories
- K. Tour ship work areas
 - 1. Navigation Room
 - 2. Bridge
 - 3. Lab
 - 4. Point out Restricted areas
 - 5. **Obey all posted signage**

- 2. _____
- 3. _____
- 4. _____
- K. _____
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
 - 5. _____

HSE information

- A. Shipboard meetings
- B. Document locations
 - 1. Ship Web Pages
 - 2. Safety Management Manual
 - 3. TDI Crewing Module
 - 4. Safety Data Sheets (SDS) (SOP-GEN-013B)
- C. Computer Based Training program
- D. Short-service Employees and Mentors (SMM Ch2)
- E. Modified or alternate work program (SMM Ch2)
- F. TDI-Brooks drug and alcohol policy (SMM Ch2)
- G. TDI-Brooks smoking policy (SMM Ch2)
- H. Disabling or tampering with smoke detectors (SMM Ch2)
- I. Lifting Gear Policy (SOP-GEN-013A)
- J. Forms
 - 1. Toolbox Meeting
 - 2. Employee Incident Report form
(Near Miss, Injury/Illness, Accident)
 - 3. Alcohol Policy Acknowledgment form
 - 4. JSA's for all science ops on deck (Ch 14 Sec 2.)

- A. _____
- B. _____
 - 1. _____
 - 2. _____
 - 3. _____
 - 5. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____
- H. _____
- I. _____
- J. _____
 - 1. _____
 - 2. _____
 - 3. _____
 - 4. _____

Ship's Security Briefing Completed: **Date of SSB training** _____

Crew Initials _____ **SSO who conducted training** _____

I acknowledge by my signature that I have been fully briefed on the above topics, fully understand the layout of vessel, and agree to honor the HSE policies of TDI-BI.

Printed Name of Person Receiving Orientation	Date
Signature of Person Receiving Orientation	Date
Printed Name of Person Giving Orientation	Date
Signature of Person Giving Orientation	Date